

**BRIDGMAN CITY COUNCIL  
REGULAR MEETING  
JANUARY 15, 2018  
6:30 PM**

The regular meeting of the Bridgman City Council was held on January 15, 2018 at Bridgman City Hall, 9765 Maple Street, Bridgman, Michigan and called to order by Mayor Anderson at 6:30 p.m.

**COUNCIL PRESENT:** Robert Liskey, Georgia Gipson, Vince Rose, Hannah Anderson, Jim Catania, Ken High, Rick Fuller (arrived at 6:31 p.m.)

**COUNCIL ABSENT:** None.

**STAFF PRESENT:** City Manager Ganum, City Clerk Holm, Attorney Senica, Police Chief Unruh, Water/Sewer Superintendent Kading, Engineer Nykamp, Fire Chief Buist, Treasurer Lambrix

Pledge of Allegiance was led by council.

**HEARING OF CITIZENS:**

No one wished to be heard.

**APPROVE/AMEND THE AGENDA:**

**Mayor** Anderson would like to add to the agenda under **Workshop Discussion Items, E-1 Celebrate Bridgman Funding** after **Item E** Weko Beach House rental parameters.

**Motion** by Council Member High, supported by Council Member Gipson to approve the agenda for January 15, 2018 as presented with the addition of *E-1 Celebrate Bridgman Funding*, **motion carried unanimously.**

**PRESENTATION:**

Bob Kittle, President of Munetrix LLC presented the Munetrix Transparency and Analytics Platform the city recently purchased. This software has the capability to analyze the city's data along with other municipalities statewide. It aids communities in maintaining a solid posture financially. He went through and gave a demonstration on the program, showing how to easily find the data you are searching for. This program can be found on the homepage of the city's website. The city's fiscal health score is currently at a good standing.

**ACTION ITEMS:**

**Motion** by Council Member High, seconded by Council Member Catania to approve the December 18, 2017 regular meeting minutes, **motion carried unanimously.**

**Motion** by Council Member Fuller, seconded by Council Member High to approve the bills in the amount of \$122,037.74, **motion carried unanimously.**

**Motion** by Council Member Gipson, seconded by Council Member Rose to adopt **Resolution 2018-01 A resolution to approve and support the issuance of a new Small Winemakers License for Haymarket Beer Company, LLC at 9301 Red Arrow Highway**, **motion carried unanimously.**

**Motion** by Council Member Rose, seconded by Council Member High to approve the termination of ICMA-RC Deferred Compensation Plan, **motion carried unanimously.**

### **WORKSHOP DISCUSSION ITEMS:**

#### **Weko Beach House rental parameters**

Ganum went over the information that was included in the packet. The DNR recently approved the rates, so now the details need to be finalized to move forward with approving the beach house rates and rental parameters. Council held discussions on the following:

- The current aerobics class is not being charged for their classes three days a week at the beach house. It has been this way for some time now, and it was discussed to either keep it the way it is, or to start charging moving forward. Most of the council was in agreeance that the rentals during the weekdays should be made fair and equal to all to keep it consistent.
- The city currently has partners such as the library, Lake Township and the schools. Discussion was had on identifying all city partners and what the terms should be for allowing some free rentals for them.
- Limited parking at the beach is a concern for Weko Beach House rentals. Discussion was had on having off-site parking and a transportation service for the event included into the contract.
- There are a couple different options to consider on who will handle the Weko Beach House rentals year-round. The city can hire someone contractually to manage the rentals, or the city could hire a full-time employee to take on that task along with being a dedicated full-time Park Superintendent. This person would be solely responsible for the beach house, food concession, campgrounds, campsites, and focus more on the parks. Discussion was had on hiring someone contractually for a year or two to see how things go down at the beach with the rentals before hiring a full-time employee. Ganum will put a written presentation together for the council that will show a job description, salary, and benefits for a Park Superintendent for council to consider as one of the options.

#### **Celebrate Bridgman Funding**

Mayor Anderson went over the information handed out tonight. It shows donations for Celebrate Bridgman are down, and she would like the council to allocate \$1,500 from the General Fund to off-set some of the funds for Celebrate Bridgman.

**Motion** by Council Member Liskey, seconded by Council Member Fuller to support Mayor Anderson's request and allocate \$1,500 from the General Fund for Celebrate Bridgman, **motion carried unanimously.**

#### **City Manager's Evaluation**

Mayor Anderson asked the council to fill out the city manager's evaluation that was passed out tonight, and return to her by the end of business day on Friday, January 19<sup>th</sup>. The evaluations can be dropped off at City Hall. She will compile the information for Ganum's review on February 5<sup>th</sup>. She explained to council, if there is a section where they are only comfortable to answer let's say 3 out of the 5 questions, divide the total by 3 instead of 5, or the appropriate number, so it reflects the average correctly.

## DEPARTMENT REPORTS:

### **Police Chief's year-end report for 2017**

Chief Unruh briefed the council on the report that was included in the packet. The report shows that officers are running into more drugs in both houses and traffic stops. Part of this is due to the OHSP grants that the city has taken part with, which we get reimbursed for. This is also where most of the totals spiked in traffic stops. Chief expressed his gratitude toward council for the pay increases in the police department they recently approved, which will allow to retain great officers in the department.

### **City Engineer's update on Baldwin Road Lift Station Replacement Project, Donna and Vista Drive Improvement Project and the Street Department Garage Renovation Projects**

Engineer Nykamp gave the council updates on all three projects under way. The Baldwin Road Lift Station specs are completed, and has now gone out for bid. January 30<sup>th</sup> will be the bid opening, and if all goes well it will go to council on February 5<sup>th</sup> to award the bid. The plans for the Donna/Vista Drive project were recently completed and a public meeting for the residents affected by the project will happen towards the end of the month. After that, tweaks to the plans can be done as needed, and go out for bid with that project. The street department garage specs are being completed and will go out for bid next month.

## HEARING OF CITIZENS:

No one wished to be heard.

## COUNCIL COMMENTS:

- Member Liskey wanted to commend the Fire and Police departments for doing excellent jobs during the trying outside conditions lately.

## ADJOURNMENT

**Motion** by Council Member Catania, seconded by Council Member Gipson to adjourn the meeting at 8:04 p.m., **motion carried unanimously.**

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Hannah Anderson, Mayor

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Allyson Holm, City Clerk