

**CITY OF BRIDGMAN  
PLANNING COMMISSION  
REGULAR MEETING  
JANUARY 19, 2017  
7:00 PM**

The regular meeting of the Bridgman City Planning Commission was held on January 19, 2017 at City Hall, 9765 Maple St., Bridgman, Michigan and called to order by Chair Parsons at 7:00 p.m.

**MEMBERS PRESENT:** Steve Parsons, Richard Kading, Eugene Herrman, Kevin Nitz, Tom Woerdehoff, Mark Hurray

**MEMBERS ABSENT:** Dorothea Crocker

**STAFF PRESENT:** City Clerk Holm, Building Inspector Ross Rogien

Pledge of Allegiance was led by the board.

**APPROVE/AMEND AGENDA:**

**Motion** by Member Kading, seconded by Member Woerdehoff to approve the agenda for January 19, 2017 as presented, **motion carried unanimously.**

**APPROVE MINUTES:**

Chair Parsons wanted to correct an error in the minutes of September 15, 2016, under Staff Update it stated: *Mayor Anderson stated that there is a \$2000.00 deposit that is required for the ZBA to hear a variance. She stated that the unused balance of the money is returned to the individual. In most cases, she stated, it is about **one third** of that number.* It should be corrected to say **two thirds** instead of **one third.**

**Motion** by Member Woerdehoff, seconded by Member Nitz to approve the September 15, 2016 minutes with correction of *one thirds to two thirds*, **motion carried unanimously.**

**HEARING OF CITIZENS:**

No one wished to be heard.

**NEW BUSINESS:**

**Welcome New Planning Commission Member**

Chair Parsons welcomed Mark Hurray to the board. The board members introduced themselves and Member Hurray gave a brief history of his background. He moved to Bridgman in 1990 and worked at the Cook Plant for quite a few years before moving to Ann Arbor in 2000 for ten years. He moved back to the City of Bridgman in 2011 and is currently working for a consultant out of Chicago. He is a civil engineer and has a background in home inspections as well. He is planning on retiring in a year and would like to get more involved in the City.

**Approve 2017 Meeting Schedule**

**Motion** by Member Herrman, seconded by Member Woerdehoff to approve the 2017 Meeting Schedule as presented with the exception of the November meeting to be moved to November 9, 2017, **motion carried unanimously.**

**Consideration of a Site Plan located at 9751 Red Arrow Highway by Doyle Rogers**

Doyle Rogers stated that he would like to add 24 feet to the south end of the current building, install a new roof and steel siding. The siding will be a darker color brown on the bottom and lighter color brown on the top. He will mostly use the additional area for storage if he ends up using it at all. Mr. Doyle stated he wants to make improvements to the building before he sells it.

**Motion** by Member Herrman, seconded by Member Kading to approve the Site Plan for the property located at 9751 Red Arrow Highway as presented, **motion carried unanimously.**

**Discussion on creating Planning Commission Bylaws**

Chair Parsons stated the board packet included samples of other municipal bylaws and information from MSU on what is required to be included in Planning Commission bylaws. Per State Law, Planning Commissions shall have bylaws. Member Herrman stated many years ago he knows bylaws existed, but no one knows where they are at. Chair Parsons said he would look through the information and attempt to draft a set of bylaws in the next week and get them out to the Planning Commission to review.

**Discussion on creating an updated Planning Commission Ordinance**

City Clerk Holm explained to the board that the City currently has a Planning Commission Ordinance but it needs to be updated to stay in compliance with State Law. The City will draft an Ordinance for the Planning Commission to review.

**UNFINISHED BUSINESS:**

**Zoning Ordinance rewrite update**

Chair Parsons stated the City recently received the final draft of the Zoning Ordinance rewrite. It did not go out in time for the rewrite committee to review at their January meeting and that meeting was pushed back to February 10<sup>th</sup>. The board discussed the length of time it would take for the Planning Commission to review the draft Zoning Ordinance and the importance of not rushing through it as they make any necessary changes. The newly drafted Zoning Ordinance is formatted completely different than what it was.

**STAFF UPDATE:**

Chair Parsons talked about the changes to the agenda after the recent MML training that the City Council and boards had in December. He stated City Clerk Holm will now be the recording secretary for the board.

**ADJOURNMENT**

**Motion** by Member Woerdehoff, seconded by Member Nitz, to adjourn the meeting at 7:42 p.m., **motion carried unanimously.**

---

Tom Woerdehoff, Secretary

---

Allyson Holm, City Clerk/Recording Secretary