

**BRIDGMAN CITY COUNCIL
WORKSHOP MEETING
FEBRUARY 5, 2018
6:30 PM**

The workshop meeting of the Bridgman City Council was held on February 5, 2018 at Bridgman City Hall, 9765 Maple Street, Bridgman, Michigan and called to order by Mayor Anderson at 6:30 p.m.

COUNCIL PRESENT: Robert Liskey, Georgia Gipson, Vince Rose, Hannah Anderson, Jim Catania, Rick Fuller

COUNCIL ABSENT: Ken High

STAFF PRESENT: City Manager Ganum, City Clerk Holm, Attorney Senica, Police Chief Unruh, Fire Chief Buist, Treasurer Lambrix

Pledge of Allegiance was led by council.

HEARING OF CITIZENS:

No one wished to be heard.

APPROVE/AMEND THE AGENDA:

Mayor Anderson would like to amend the agenda under **Action Items D. Weko Beach House Community Room – Rental Agent** and move that item under **Workshop Discussion Items**. Also add the following to the **Workshop Discussion Items: Boat Ramp timeline update, Garbage timeline update, and Lazy Ballerina update.**

Motion by Council Member Catania, supported by Council Member Rose to approve the agenda for February 5, 2018 as presented with the amendments listed above by Mayor Anderson, **motion carried unanimously.**

PRESENTATION:

Kim Lindsay and Evan Rummel of Rehmann Robson, to present the City's FY 2017 (July 1, 2016 – June 30, 2017) audit.

Lindsay presented the audit to the council. One potential improvement would be the timeliness of bank reconciliations. This needs to be done within 6 weeks of year end. There were a couple of new funds created that were not approved as part of the budget, but this has since been corrected. The audit itself was given an unqualified opinion, which is the highest rating. Things are moving positively in the city and there was no need to report anything to the government. Ganum stated he is going to have the auditors do a consultation with the new council members in November to acclimate them to the budget and explain how the financials work.

ACTION ITEMS:

Motion by Council Member Catania, seconded by Council Member Gipson to approve the January 15, 2018 regular meeting minutes, **motion carried unanimously.**

Motion by Council Member Fuller, seconded by Council Member Rose to approve the bills in the amount of \$98,825.37, **motion carried unanimously.**

Motion by Council Member Rose, seconded by Council Member Catania to approve the Weko Beach House Community Room – Rental Parameters and Fee Schedule as presented, **motion carried unanimously.**

Motion by Council Member Catania, seconded by Council Member Rose to approve the Mutual Aid Agreement between the City of Bridgman Fire Department and Donald C. Cook power plant, **motion carried unanimously.**

WORKSHOP DISCUSSION ITEMS:

Weko Beach House Community Room – Rental Agent

Ganum briefly touched base on the different options the city has for obtaining a rental agent for the Weko Beach House Community Room. This can be done by either an in-house staff person that would also oversee the whole parks system, or the city can solicit proposals to hire a rental agent. Ganum feels the best course for this season is to solicit proposals to hire a rental agent. In the future, the city should consider hiring a fulltime Park Superintendent. The consensus of the council was to have Ganum move forward with preparing an RFP to hire a rental agent.

Boat Ramp Timeline Update

Ganum stated the Bridgman Buzz was distributed three weeks ago to the whole Bridgman area. His intention was to allow the public the opportunity to comment on the boat ramp. He has received 7 emails and 3-4 phone calls, along with a petition that was submitted today by a gentleman with 118 signatures on it. He will send all the information he has received to council for review. It was decided to put this item on the agenda for the first Monday meeting in March under Workshop Discussion Items. He will provide more information to council on the cost for the boat ramp maintenance and numbers of passes issued.

Garbage Timeline Update

Ganum stated he has only received three emails regarding the discussion to put the charges for garbage service on the taxes. No one has stopped in or called regarding this. This item will be placed on the agenda for February 19, 2018 for council to take action on.

Lazy Ballerina Update

Ganum is working on coming up with a price to charge Lazy Ballerina for the License Agreement and Attorney Senica is working on putting the contract together. Giving them an opportunity to lease the property instead of purchase will give both Lazy Ballerina and the city the time to see if the property should be sold or not.

HEARING OF CITIZENS:

No one wished to be heard.

COUNCIL COMMENTS:

- Member Fuller read aloud a card from Wendy Lozeau thanking the Street Department, Police, First Responders, city council, and city staff for doing an excellent job.
- Council discussed road improvement projects that have been done in the past and when an assessment is done to pass on some of the costs for city residents. The Donna/Vista Drive project is a complete rebuild and the cost will not be past on to the residents. Ganum stated there will be a public meeting on Thursday, February 8th at 7:00 p.m. for the residents of that subdivision to get more information and address any questions or concerns they might have.

ADJOURNMENT

Motion by Council Member Catania, seconded by Council Member Rose to adjourn the meeting at 7:22 p.m., **motion carried unanimously.**

Hannah Anderson, Mayor

Allyson Holm, City Clerk