

**CITY OF BRIDGMAN
PLANNING COMMISSION
REGULAR MEETING
APRIL 20, 2017
7:00 PM**

The regular meeting of the Bridgman City Planning Commission was held on April 20, 2017 at City Hall, 9765 Maple St., Bridgman, Michigan and called to order by Chair Parsons at 7:00 p.m.

MEMBERS PRESENT: Steve Parsons, Richard Kading, Eugene Herrman, Kevin Nitz, Tom Woerdehoff, Mark Hurray, Dorothea Crocker

MEMBERS ABSENT: None

STAFF PRESENT: City Manager Ganum, City Clerk Holm, Attorney Senica, Building Inspector Rogien

Pledge of Allegiance was led by the board.

APPROVE/AMEND AGENDA:

Motion by Member Nitz, seconded by Member Woerdehoff to approve the agenda for April 20, 2017 as presented, **motion carried unanimously.**

APPROVE MINUTES:

Chair Parsons pointed out a typo in the minutes under Zoning Ordinance Rewrite Update: *Chair Parsons stated they will old off discussing.* Change the word *old* to **hold**.

Motion by Member Herrman, seconded by Member Woerdehoff to approve the February 16, 2017 minutes with as presented the typo correction, **motion carried unanimously.**

HEARING OF CITIZENS:

No one wished to be heard.

NEW BUSINESS

No new business.

UNFINISHED BUSINESS:

Planning Commission Bylaws – discussion and adoption

The board discussed the draft Planning Commission bylaws as presented and decided to make the following changes:

- On Page 3, under *Incompatibility of Office 3(c)*, change the wording to read as follows: *during deliberation of the agenda item before the Commission or committee, leave the meeting for the public hearing, deliberation and vote, until the agenda item is concluded.*
- On Page 4, under *3 Not Voting on the Same Issue Twice*, a, b, and c should be capitalized.
- On Page 5, under *Meetings, item 2*, change the wording to read as follows: *The Commission shall meet at least every other month.*

Motion by Member Herrman, seconded by Member Woerdehoff to approve the Planning Commission bylaws as presented with the above corrections being made,

Roll Call:

Yeas: Crocker, Woerdehoff, Nitz, Parsons, Kading, Herrman, Hurray

Nays: None

Motion carried unanimously.

Zoning Ordinance Rewrite Update – Schedule public hearing pursuant to the Michigan Zoning Enabling Act

- Discussion was had on not receiving the final draft copy and what changes were made since the first draft Zoning Ordinance from January.
- Ganum stated the first draft is already 99% there. The board should schedule out the public hearing.
- Attorney Senica stated she looked through the draft Zoning Ordinance and there is nothing that she saw that is concerning to her in the ordinances. There have been approximately five (5) ordinances that will be presented to council coming up that should not have been in the Zoning Ordinance to begin with. These were pulled out from this draft Zoning Ordinance. She can send the board the ordinances that were extracted that will now be standalone ordinances.
- The board discussed short term rentals in the city. Currently you cannot rent out for less than six(6) months in the residential districts. There was discussing on keeping it at six (6) months, or reducing it to two (2) or three (3) months.

Chair Parsons asked the board their views on changing the short term rentals from six (6) months to two (2) months. **Board unanimously agreed by roll call to make the change in the draft Zoning Ordinance for short term rentals in residential areas to allow two (2) months as the minimum.**

Ordinance separation and approval by City Council – City Attorney’s report

Attorney Senica discussed in the above conversation.

STAFF UPDATE:

Corridor Improvement Authority – Lake Street/Red Arrow Highway survey

Manager Ganum updated the board on a survey that the CIA put together and distributed. The survey was looking for opinions on what kind of amenities people would like to see downtown. The survey was also put on the city’s website. The CIA has a little money to spend, and is looking at spending some money on benches and bike racks downtown. He also updated the board on the lights that have been placed downtown as an experiment before spending money on lighting. Ganum stated if the board has any questions on any projects, please contact himself or Building Official Rogien at any time. He also informed them that the car show for Celebrate Bridgman will be at Haymarket this year. The proceeds will go to the STEM lab at the school.

ADJOURNMENT

Motion by Member Herrman, seconded by Member Nitz, to adjourn the meeting at 8:18 p.m., **motion carried unanimously.**

Tom Woerdehoff, Secretary

Allyson Holm, City Clerk/Recording Secretary