

**BRIDGMAN CITY COUNCIL
WORKSHOP MEETING
MAY 1, 2017
6:30 PM**

The workshop meeting of the Bridgman City Council was held on May 1, 2017 at Bridgman City Hall, 9765 Maple Street, Bridgman, Michigan and called to order by Mayor Anderson at 6:30 p.m.

COUNCIL PRESENT: Liskey, Gipson, Anderson, Catania, Fuller, High

COUNCIL ABSENT: Rose

STAFF PRESENT: Manager Ganum, Clerk Holm, Attorney Senica, Treasurer Lambrix, Police Chief Unruh, Fire Chief Buist, Parks/Water Superintendent Kading

Pledge of Allegiance was led by council.

HEARING OF CITIZENS:

No one wished to be heard.

APPROVE/AMEND THE AGENDA:

Mayor Anderson would like to add under **Council Comments:** *Discussion on the Planning for Resilient Communities.*

Motion by Council Member High, seconded by Council Member Catania to approve the agenda as presented for May 1, 2017 with the addition under **Council Comments** as Mayor Anderson stated above, **motion carried unanimously.**

PRESENTATIONS:

Planning for Resilient Communities – Harry Burkholder, Executive Director of Land Information Access Association (LIAA)

Harry Burkholder, Executive Director of LIAA, presented *Planning for Resilient Communities* to council. LIAA is located in Traverse City and started up in the early 1990's. The last four years he has been working on the Resilient Communities program in other coastal communities including St. Joseph. The funding for this program is coming from the Coastal Zone Management which is part of the MDEQ. There would be no cost to the city to participate in this program. The LIAA in part with the University of Michigan and Michigan Tech, will create a new Master Plan for the City. It will include additional plans of how to deal with the unforeseen challenges that might happen down the road. The process of creating this new Master Plan will follow the Michigan Planning Enabling Act (MPEA). This includes proper noticing, community participation, and City involvement. The project will take approximately 8 months to complete.

Motion by Council Member Liskey, seconded by Council Member High to accept the offer from the Land Information Access Association as presented, **motion carried unanimously.**

ACTION ITEMS:

Motion by Council Member High, seconded by Council Member Fuller to approve the April 17, 2017 regular meeting minutes, **motion carried unanimously**.

Motion by Council Member High, seconded by Council Member Catania to approve the bills in the amount of \$110,406.17, **motion carried unanimously**.

Motion by Council Member Gipson, seconded by Council Member High to adopt **Resolution 2017 – 03** for the purchase of new voting equipment, **motion carried unanimously**.

WORKSHOP DISCUSSION ITEMS:

Bagged Grass and Leaf Collection Policy

Council Members discussed adding the loose leaf vacuum pick-up to the bagged grass and leaf policy.

Motion by Council Member Liskey, seconded by Council Member Gipson to approve the bagged grass and leaf collection policy as presented and to add the loose leaf vacuum pick-up to the policy, **motion carried unanimously**.

FY 2018 (July 1, 2017 – June 30, 2018) Budget

- **Manager Ganum** – Gave a brief overview of the budget which is very conservative.
- **Treasurer Lambrix** – The City needs to follow the State revenue chart of accounts. She explained the new CIA, Drug Forfeitures, and 302 Police Training accounts which are now separated out of the General fund.
- **Police Chief Unruh** – Stated that 89% of the Police budget is labor. There is a significant increase in the salary and wages to make them more comparable to other departments. This will help to retain good officers instead of turning into a training ground. He did some comparison in the surrounding areas and throughout the state with a similar size department and the Sergeant's pay was considerably lower than average. He has come up with a four year step increase with the help of the treasurer. Council discussed the wages and agreed to have the change made to do a 3 year wage step program instead of 4 year.
- **Fire Chief Buist** – Would like to implement medical physicals. He would split it up for the firefighters to do them every other year by only doing half the department each year. In looking at surrounding areas, they are doing these physicals every year. It has been 20 years since the Fire Department floor has been done. He would like to get the floor redone this next year. Another larger cost in the budget is tires for the ladder truck. Tires are supposed to be replaced every 7 years and the current truck tires are at 12 years.
- **Parks/Water Superintendent Kading** – He is still waiting for quotes to come in for the resurfacing of the walking path at Toth Park. There are no large projects budgeted in the Sewer or Water accounts besides the lift station. That project will be paid for in the bond the City will be going out for.
- **Clerk Holm** – The last time the General Ordinances have been re-codified was back in 2000, and the City has adopted 50 Ordinances since that time. She explained the re-codification process and need for the City to go ahead with this project. It will take approximately 12-15 months and cost around \$11,000.

Motion by Council Member High, seconded by Council Member Gipson to set a public hearing for the FY 2018 Budget and the Headlee Reduction Fraction to be June 5, 2017, **motion carried unanimously.**

HEARING OF THE CITIZENS:

No one wished to be heard.

COUNCIL COMMENTS:

Catania stated the large trash pick-up usually has a pick-up date after the Bridgman City Rummage Sale. He would like to see a pick-up scheduled after that weekend. The City could push the date of May 17th back to May 24th.

Liskey passed on a compliment to Chief Unruh from a citizen he helped out when she had fallen in her driveway this winter. She said the police officer was calm and spoke softly to her. Chief Unruh wanted to let him know, Matt Cross with the Water Department is the one that saw her fall and contacted the police department.

Liskey stated the little yield sign in the middle of the road on Lake St. is confusing, and he is seeing all kinds of things happening there. Ganum stated he is still thinking of other options to have drivers slowdown in that area for the safety of pedestrians crossing. He is going to have the DPW paint all of the crosswalks on Lake St.

ADJOURNMENT

Motion by Council Member Catania, seconded by Council Member High to adjourn the meeting at 8:45 p.m., **motion carried unanimously.**

Hannah Anderson, Mayor

Allyson Holm, City Clerk