

**BRIDGMAN CITY COUNCIL  
REGULAR MEETING  
MAY 21, 2018  
6:30 PM**

The regular meeting of the Bridgman City Council was held on May 21, 2018 at Bridgman City Hall, 9765 Maple Street, Bridgman, Michigan and called to order by Mayor Anderson at 6:30 p.m.

**COUNCIL PRESENT:** Robert Liskey, Georgia Gipson, Vince Rose, Hannah Anderson, Jim Catania, Rick Fuller

**COUNCIL ABSENT:** Ken High

**STAFF PRESENT:** City Manager Ganum, City Clerk Holm, Water/Sewer Superintendent Kading, Police Chief Unruh, Street Dept. Jones, Fire Lieutenant Crampton

Pledge of Allegiance was led by council.

**HEARING OF CITIZENS:**

- Eugene Herrman, 4346 Willard Ave. – Asked the council on behalf of the American Legion if they can post a laminated menu at the beach house that would promote the dinner events they have. Every Wednesday night is wing night, the second Friday of the month is fish fry, and the third Thursday is burger night. The council all agreed that would be ok to post.
- Joan Gilfoyle – Explained to council the new Borrow Box that will be placed down at Weko Beach. The toys so far have been donated for the children to use while at the beach. These toys aren't designed to go into the water but to be used in the sand. It will be secured in front of the beach house with signs posted in English and Spanish.

**APPROVE/AMEND THE AGENDA:**

**Motion** by Council Member Fuller, seconded by Council Member Catania to approve the agenda for May 21, 2018 as presented, **motion carried unanimously.**

**PUBLIC HEARING**

**Motion** by Council Member Catania, seconded by Council Member Rose to close the regular meeting and open the public hearing for the Headlee rollback increase at 6:34 p.m., **motion carried unanimously.**

- Eugene Herrman asked if this public hearing is just a formality every year. Mayor Anderson replied that this is just a formal process that is done every year.

**Motion** by Council Member Fuller, seconded by Council Member Gipson to close the public hearing and open the regular meeting at 6:35 p.m., **motion carried unanimously.**

## ACTION ITEMS:

**Motion** by Council Member Catania, seconded by Council Member Rose to approve the May 7, 2018 regular meeting minutes, **motion carried unanimously**.

**Motion** by Council Member Rose, seconded by Council Member Gipson to approve the bills in the amount of \$265,669.61, **motion carried unanimously**.

**Motion** by Council Member Catania, seconded by Council Member Fuller to adopt **Resolution 2018-10**, *A resolution to excuse Council Member Ken High from City Council meetings*, **motion carried unanimously**.

**Motion** by Council Member Liskey, seconded by Council Member Rose to approve the Headlee Millage Reduction Fraction to capture a multiplier of 1.021 for 2018, **motion carried unanimously**.

## WORKSHOP DISCUSSION ITEMS:

### Family Friday Fest

Member Fuller explained that this concept was derived after the success of the Holiday Village this last winter. It will be the final Friday between May – August from 5-9 p.m. The road will be closed starting at 3 p.m. The Festival is designed to be a community event. There will be vendors, food, music, and more. There are 25 vendors that are currently signed up. This event is also for tourists and is pet and kid friendly.

Ganum explained the city's Special Events application process. These events have been formed by a combination of the city, merchants, library, and CGA. Since there is no lead applicant, the city could fill out the application, but it would then be applying to itself. The detour route will be the same as the Holiday Village last winter. He presented a map that shows how the east and west bound traffic would be routed and where all the vendors and such will be located along Lake Street. The Street Department will be setting up the barricades at 3 p.m. Pastor Gustafson with LMCC has 15 volunteers that will be attending to help with the event. The Bridgman Queen court will also have a few people helping as well.

**Motion** by Council Member Fuller, seconded by Council Member Liskey that the city supports and endorses the Family Friday Fest as it continues to move ahead, **motion carried unanimously**.

### Budget Presentations Fiscal Year 2019 (July 1, 2018 – June 30, 2019)

Ganum and Lambrix went over the highlights for the proposed budget.

- Transfer to Debt Service for Bond Payment - \$63,898
- 2.5% wage increase
- Additional Contribution to MERS towards unfunded liability
- 2018 Capital Improvement Projects Summary
  - Baldwin Road Lift Station - \$417,612
  - Donna & Vista Road Improvements - \$355,351
  - DPW Garage Renovation - \$505,584
  - Total - \$1,278,547 plus 10% contingency = \$1,406,401
  - Bonded out \$1.5 millions so that leaves money left over
- With the leftover available bond funds, there are three items that the city would like to purchase:

- 2017 4x4 F350 Truck - \$53,785
- Pot Hole Patch/Recycler - \$23,581
- Salt Storage Building - \$75,000
- The Sewer Fund obligation remains at \$700,000. The city communicated to the residents about possibly putting a special assessment on the taxes to cover the cost of trash service. This would free up \$100,000/year in the General Fund for the city. It will take a year for this process to happen.
  - The GRSD keeps raising rates and the city will need to look at possibly raising the rates in the future.

Kading went over the Parks, Water, and Sewer Departments:

- Water Department
  - In 2012 a Rate Study was performed by Michigan Rural Water Association
  - The rate increase began July 1, 2015. There has been a decrease of 13% in water usage from 2012 through 2017. This decrease is impacting the budget.
  - The current budget covers current expenses with a surplus of less than \$3,000. The city needs to start putting funds in reserve for future repairs and replacements in the system.
  - He is recommending that there be a \$1.65/month increase to the water Ready-to-Serve charges. This will be less than \$20/year for residents with a ¾" service. This would generate an additional \$28,815/year.
  - Currently the city is required to place \$22,000 in reserve from the USDA loan.
- Park Department
  - Asking for \$25,000 for purchase of low impact exercise equipment around the walking trail at Toth Park. The city may be able to receive a grant for that purchase.
- Sewer Department
  - Was explained by Ganum as stated above.

Council Member Catania left the meeting at 7:32 p.m.

Unruh went over the Police Department Budget:

- Most of the budget is labor and health insurance.
- He is not budgeting for a new car this year.
- He would like to outfit all full-time officers with (1) set of class A uniforms and equipment.
- He would like to have a seasonal part-time officer down at the beach at least on weekends. There is money in the Parks Department budget to pay for that. Information was passed out with three different options to choose from.
- The school approached him in regard to possibly having a School Resource Officer (SRO). This is just in the beginning stages of starting discussions. Sheriff Bailey is looking into finding some money for this. This position could be split into thirds between the city, township, and schools.

**Motion** by Council Member Gipson, seconded by Council Member Rose to hire a part time officer with option #3 (1 officer working 3-day weekends including 2 holidays with 10-hour shifts), **motion carried unanimously.**

Crampton went over the Fire Department Budget:

- Start doing medical Physicals as recommended by NFPA.
- Upgrade their Reporting Software.
- Refinish station floor.

- Redo the concrete approaches to both sides of the station.
- Put savings towards a replacement fire truck.
- Build a training facility over by the lagoons. It would be a 100ft' x 100 ft' space that will contain 3 shipping containers surrounded by a fence. This will be broken down into 5 phases. This year they will smooth out the land and put down a surface. The second year a fence and shipping container will be installed.

The council discussed and agreed on the following:

- Install a sign on Toth Street near Lake Street that reads "Toth Park, Dog Park" with an arrow pointing down Toth Street.
- Use the \$25,000 that is set aside for exercise equipment along the walking trails in Toth Park for other things at the park such as new benches, trees, and a baseball diamond.
- Purchase a pot hole path/recycler equipment to be done with the excess bond money.
- Discussed building a new salt storage building. Jones explained the options they are looking into and still working on obtaining more information. After the 3 Capital Improvement projects are done and more research is completed, then the council will consider how to continue with building a new salt storage building.
- Discussed the ready-to-serve charge increase that Kading proposed. The council is not going to take any action at this time.
- After the GRSD does their rate study, then the city can do a rate study to see whether the sewer charges should be raised or not.

**Motion** by Council Member Rose, seconded by Council Member Gipson to purchase a new 1-ton truck for the Street Department not to exceed \$54,000, **motion carried unanimously.** (It was noted that this money will come out of the excess bond money)

#### HEARING OF CITIZENS:

- Eugene Herrman asked the city on behalf of the Legion if the city would be able to set up and take down a portable speaker for them at the cemetery for Memorial Day. The Memorial Day parade will be held on May 27<sup>th</sup> with the line up at 12:30 p.m. and start at 1:00 p.m. ending at the cemetery.

#### COUNCIL COMMENTS:

- Mayor Anderson passed out Celebrate Bridgman cards to everyone. The first Final Friday Fest starts this Friday. There will be a ribbon cutting for Janet Schrader by the sandbox this week.

#### ADJOURNMENT

**Mayor** Anderson adjourned the meeting at 8:33 p.m.

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Hannah Anderson, Mayor

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Allyson Holm, City Clerk