

CITY OF BRIDGMAN CORRIDOR IMPROVEMENT AUTHORITY
REGULAR MEETING
January 16, 2023
5:30 PM

1. Call to Order

A regular meeting of the Bridgman City Corridor Improvement Authority Commission was held on January 16, 2023, at City Hall, 9765 Maple Street, Bridgman, MI and called to order by Chair Anderson at 5:30 p.m.

2. Roll Call

Present: Hannah Anderson, Suzy Barnes, Wayne Hall (arrived at 5:31 pm), Beth McNeil, John Murphy, Julie Strating (arrived at 5:35 pm), Catherine Worcester

Absent: None

Staff present: City Manager Juan Ganum, Building Inspector Brad Mattner, City Clerk Sheila Reitz

Also present: Mayor Jan Trapani

3. Approve/Amend Agenda for January 16, 2023

Motion by Member McNeil, seconded by Member Barnes to approve the agenda for the January 16, 2023, meeting. Voice vote - motion carried unanimously.

4. Hearing of the Citizens

No one wished to be heard.

5. Approval of the December 12, 2022, Meeting Minutes

Motion by Member Worcester, seconded by Member Murphy to approve meeting minutes from December 12, 2022. Voice vote - motion carried unanimously.

6. Revenue and Expenditure Report

Chair Anderson explained the report to Members. Manager Ganum presented the State Annual Report on Status of Tax Increment Financing Plan to Members.

Member Strating requested clarification on the Revenue and Expenditure Report. Chair Anderson stated she would seek that clarification from the city treasurer.

7. Discussion/Action Items

a. Holiday Season Planters for 2023- Discuss Options

Manager Ganum explained that Kathy Simpson from Arcadia Gardens would like to place the order for the holiday season planters to secure pricing early in the season. Ganum stated that the ornaments used this year are at the end of their life cycle. Ms. Simpson suggests the use of natural elements of white and greenery. Members discussed the possibility of using red and white natural elements.

Motion by Member Worcester and seconded by Member Barnes to approve the concept of using red and white natural accents in the holiday planters. Voice vote, motion carried unanimously.

b. Arcadia Seasonal Planter Contract 2023- Finalize Courtyard Planters

Motion by Member McNeil and seconded by Member Worcester to approve the 2023 seasonal planter contract with Arcadia Gardens. Voice vote, motion carried unanimously.

- c. **Memorandum of Understanding Between CIA and CGA for Courtyard Project Public Spaces Community Places (PSCP) grant through the Michigan Economic Development Corporation** Manager Ganum presented a Memorandum of Understanding between the CIA and the CGA for the courtyard project. The Memorandum was amended to read "Select and secure vendors for summer programming, including but not limited to, musicians related to the Sunday courtyard concerts subject to event approval through the City Council" under the CGA portion of the memorandum.

Motion by Strating and seconded by Member Barnes to approve the Memorandum of Understanding as amended. **Voice vote, motion carried unanimously.**

8. Staff Updates

Building Inspector Mattner updated Members on the Lannert development project and the Southwestern Medical Clinic/Corewell projects. Mattner explained that the Southwestern Medical Clinic/Corewell project would look like individual store fronts with seating out front to meet ordinance requirements for the area. Several projects are being planned in the city.

Members discussed the need for electric charging stations for vehicles in and around the City of Bridgman.

City Manager Ganum informed the Members of a couple of projects. One of the projects being Lake Street, between Church Street and Gast Street, which will have reconstruction over the summer. Ganum also presented a 2011 article to the Members regarding an older Wayfinding Signage project as this may be a project that will need to be updated in the future.

Ganum explained to the Members that board appointments would take place at the February City Council meeting. Positions were published and posted per the city charter.

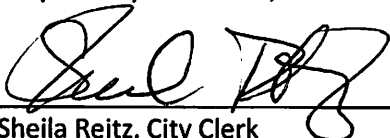
9. CGA Updates

Member Strating updated and explained the process and progress taken by the CGA regarding the crowdfunding campaign for the Public Spaces Community Places grant project. Strating also informed the board that she and Member Worcester spoke with art students who would be involved with the design of the mural. Member Strating is a member of the Michigan Arts and Cultural Council as a Rising Leader and will be attending the Rising Leader Cohort.

10. Adjournment

Chair Anderson adjourned the meeting at 6:40 pm.

Respectfully submitted,



Sheila Reitz, City Clerk
City of Bridgman