

**CITY OF BRIDGMAN  
PLANNING COMMISSION  
REGULAR MEETING  
January 21, 2021  
6:30 PM**

The regular meeting of the Bridgman City Planning Commission was held January 21, 2021 remotely by means of electronic conferencing and called to order by Clerk Holm at 6:30 p.m.

**MEMBERS PRESENT:** Steve Parsons, Richard Kading, Dorothea Crocker, Eugene Herrman, Mark Hurray, Tom Woerdehoff

**MEMBERS ABSENT:** John Truesdell

**STAFF PRESENT:** City Manager Ganum, City Clerk Holm, Building Official Mattner

Pledge of Allegiance was led by the board.

**Clerk** Holm read aloud the agenda and meeting procedures for those that wish to be heard.

**APPROVE/AMEND AGENDA:**

**Motion** by Member Herrman, seconded by Member Woerdehoff to approve the agenda for January 21, 2021 as presented,

**Roll Call Vote:**

**Yeas:** Crocker, Woerdehoff, Parsons, Hurray, Kading, Herrman

**Nays:** None

**Motion carried.**

**APPROVE MINUTES:**

**Motion** by Member Crocker, seconded by Member Parsons to approve the December 17, 2020 minutes as presented,

**Roll Call Vote:**

**Yeas:** Woerdehoff, Parsons, Hurray, Kading, Herrman, Crocker

**Nays:** None

**Motion carried.**

**Clerk** Holm read aloud the agenda and meeting procedures for those that wish to be heard.

**HEARING OF CITIZENS:**

- No one wished to be heard.

**NEW BUSINESS:**

### **Appointment of Officers**

**Motion** by Member Herrman, seconded by Member Woerdehoff to retain the same officers, Member Hurray stated he would be interested in serving as chair,

**Motion** by Member Herrman, seconded by Member Woerdehoff to amend the previous motion as follows: Mark Hurray as Chair, Steve Parsons as Vice-Chair, Tom Woerdehoff as Secretary,

### **Roll Call:**

**Yeas:** Parsons, Hurray, Kading, Herrman, Crocker, Woerdehoff

**Nays:** None

**Motion carried.**

## **UNFINISHED BUSINESS:**

### **Recreational marijuana survey – revisit dissemination**

Ganum ran through the background of the marijuana survey over this last year. It was going to be placed in the 2020 Spring Community Buzz, but then the pandemic hit. After that, a couple of surveys took precedence, and this survey has not made it into the buzz yet. Ganum went through the process of how the buzz is put together. It is a collaboration of Schools, Lake Charter Township, City of Bridgman, and the Library. The schools act as a clearing house for the buzz. They have a contract with a graphic designer, assemble it, and distribute the draft for final review. Placing the survey in the buzz is the best way to get the information out. Information can also be placed on the corner sign at Lake and Red Arrow Highway and the newspapers might even be interested putting information out. The recycling survey had about a 25% response rate which is pretty good. When asked if there are still any interests to locate in Bridgman, Ganum stated there is still someone interested in putting in a dispensary in town. The board discussed the marijuana survey and made a few suggestions:

- The first question should include “other entities” along with “City” and “Township” residents.
- Include a briefer definition of each recreational marijuana category so people taking the survey can better understand it.
- Come up with more survey questions for the board to approve at the next meeting.
- The survey can be put together in February for the upcoming buzz that will go out in April.

### **Review Master Plan**

Ganum explained the intention for tonight is to provide examples of things the board would like to take on this year and look at the Michigan Planning Enabling Act (MPEA). Chair Hurray stated he will look through the Master Plan and come up with a few discussion points for next meeting. Ganum and Mattner can look into the MPEA to give the board a few ideas they could work on as well. Ganum went over the current CIP from 2015 that Wightman Engineering created. The board discussed the information presented and what they can work on this year.

### **Review Michigan Planning Enabling Act**

Ganum will place information in the packet for the meeting next month.

## **STAFF UPDATE:**

### **Building Official/ Zoning Administrator’s Annual Report – 2020**

Mattner went over his year-end report and 2020 permit totals that he had shared with the city council at their last meeting. A few of the points he discussed were as follows:

- Talked about fencing permits and wanting to get a value of what fences are to track a little better.
- Fines that are issued to contractors that do not pull a permit. Homeowners are given a onetime warning.
- Casey's will break ground in April and completed in August/ September 2021.
- Dominion is still wanting to move forward. Currently they are tied up with the storm water review and retention ponds.
- Solar panels are getting more popular right now with 2 or 3 wanting to be installed in Bridgman.

Ganum went over a few additional items:

- He is going to send everyone the recording of the last council meeting where Ryan Kilpatrick spoke about his company and its work across West Michigan.
- He gave an update on the townhouse project and explained how the council has taken a pause to listen to others speak on housing projects. The council should be ready to decide on a pathway to move forward at the next regular council meeting.
- The boundary survey has been completed for the Habitat project and the city received the check for the purchase of the property. Habitat is currently working with Wightman Engineering right now and may decide to divide or split some of the property. They could come in as early as spring or summer to pull a permit for a single home.
- Chair Hurray asked for clarification from the last city council meeting about tying the city's water into Lake Township and how this will work. Ganum explained that the city is going to do a study to explore both options of either purchasing water from Lake Township or combining jurisdictions by creating an Authority. Wightman is going to apply for a grant from the State to have this study done.

#### **ADJOURNMENT:**

**Motion** by Member Crocker, seconded by Member Woerdehoff to adjourn the meeting at 7:35 p.m.

**Roll Call:**

**Yeas:** Herrman, Crocker, Woerdehoff, Parsons, Hurray, Kading

**Nays:** None

**Motion carried.**

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Tom Woerdehoff, Secretary

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Allyson Holm, City Clerk/Recording Secretary