

**BRIDGMAN CITY COUNCIL MEETING**  
**May 1, 2023, at 6:30 pm**  
**City Council Meeting Minutes**

**1. Call to Order**

The regular meeting of the Bridgman City Council was held on May 1, 2023, at City Hall, 9765 Maple Street, Bridgman, MI, 49106 and was called to order by Mayor Jan Trapani at 6:30 pm EST.

**2. Roll Call**

Mayor Trapani instructed the city clerk to take roll call.

Present: John Bonkoske, William Boyd, Georgia Gipson, Vince Rose, Sam Stine, and Jan Trapani

Absent: Pam Hahaj

Staff Present: City Manager Juan Ganum, City Clerk Sheila Reitz, City Treasurer Debbie Lambrix, Fire Chief Joel Buist, Police Chief Dan Unruh, Parks and Recreation Director Sara Ball, Building Inspector Brad Mattner, and Attorney Sara Senica.

**3. Pledge of Allegiance**

The Pledge of Allegiance was led by Mayor Trapani.

**4. Approve/Amend the Agenda for May 1, 2023**

**Motion** by Council Member Rose and seconded by Council Member Stine to approve the agenda. **Voice vote, motion carried unanimously.**

**5. Hearing of Citizens-** No one wished to be heard.

**6. Action Items**

**A. Approval of the minutes from the April 3, 2023, regular meeting.**

**Motion** by Council Member Bonkoske and seconded by Mayor Trapani to approve the April 3, 2023, regular meeting minutes as presented. **Voice vote, motion carried unanimously.**

**B. Approval of the bills in the amount of \$208,988.17.**

**Motion** by Council Member Stine and seconded by Council Member Gipson to approve the payment of invoices in the amount of \$208,988.17. **Voice vote, motion carried unanimously.**

**C. Schedule a public hearing for the Fiscal Year 2024 Budget (July 1, 2023 – June 30, 2024) on June 5, 2023, at 6:30 pm at City Hall.**

**Motion** by Council Member Bonkoske and seconded by Council Member Rose to schedule a public hearing for the 2024 Fiscal Year Budget to be held on June 5, 2023, at 6:30 pm at City Hall. **Voice vote, motion carried unanimously.**

**D. Consideration of approving a Special Event Application for the Bridgman Courtyard Concert Series submitted by Tara Heiser on behalf of Bridgman Council for Growth & Advancement.**

**Motion** by Council Member Gipson and seconded by Council Member Stine to approve the Special Event Application for the Bridgman Courtyard Concert Series submitted by Tara Heiser on behalf of Bridgman Council for Growth & Advancement. **Voice vote, motion carried unanimously.**

**E. Second reading and adoption of Ordinance 2023-214 International Property Maintenance Code.**

**Motion** by Mayor Trapani and seconded by Council Member Bonkoske to approve Ordinance 2023-214 adopting the International Property Maintenance Code. **Voice vote, motion carried unanimously.**

**F. Approval of request by the Bridgman American Legion Post 331 for a Memorial Day Parade on Sunday, May 28, 2023.**

**Motion** by Council Member Boyd and seconded by Council Member Gipson to approve the request by the Bridgman American Legion Post 331 for a Memorial Day Parade to be held on Sunday, May 28, 2023. **Voice vote, motion carried, unanimously.**

**7. Workshop Items and Reports**

**A. Police Chief's Monthly Report-**

Chief Unruh informed the Council Members that Cadet Neal is doing well at the academy and is slated to graduate on May 12, 2023.

**B. Assessor's Monthly Report-** No report was given.

**C. Park Director's Report-**

Park's Director's Ball stated that the renovation on the basement floors at the Weko beach house would be completed May 2, 2023. She reported that Earth Day was successful with a great turnout of volunteers. The results of the survey for the Toth Park design were announced. Director Ball would like to add the inclusive whirl (ADA merry-go-round) to the design if possible.

**D. City Clerk's Report-**

Clerk Reitz provided a presentation outlining election reforms associated with the passage of Proposal 2022-02. Reitz presented three options to the Council Members for implementation of early voting. The options included operating as a single municipality, an agreement with multiple municipalities, and an agreement with the county.

**E. Attorney's Report-**

Attorney Senica stated that she did not have anything to add at this time.

**F. City Manager's Report-**

City Manager Ganum announced that the National Day of Prayer is on May 4, 2023, and residents will be gathering around the City Hall flagpole at 12:15 pm on that day to pray. He reminded Council Members that the Pennies for Patients event will be kicking off on May 8, 2023, from 12:00 pm to 4:00 pm at the corner of Lake Street and Church Street.

The Blossomtime Queen's Breakfast will be held at the Weko Beach House on May 8, 2023, and the Mayors' Banquet will be held at the Shadowland Pavilion in St. Joseph, Michigan. Lake Charter Township and the City of Bridgman will present the key to the city to Miss Bridgman, Javen Graves, and Mr. Bridgman, Aiden Conley.

City Manager Ganum informed the Council Members that a water operator would be leaving employment with the City at the end of May 2023.

**8. Presentation of Annual Budget for FY 2024 (July 1, 2023-June 30, 2024)**

City Manager Ganum presented the proposed budget to Council Members. The budget must be adopted by June 30, 2023. Department heads gave an overview of their proposed budget. City Treasurer Lambrix answered Council Members questions regarding the budget. Discussion was held.

**9. Hearing of Citizens-** No one wished to be heard at this time.

**10. Council Comments-** There were no comments from Council Members.

**11. Adjournment**

**Motion** by Council Member Rose and seconded by Council Member Stine to adjourn at 8:20 pm. **Voice vote, motion carried unanimously.**