

**CITY OF BRIDGMAN CORRIDOR IMPROVEMENT AUTHORITY
REGULAR MEETING
JULY 12, 2021
5:30 PM**

A regular meeting of the Corridor Improvement Authority was held on July 12, 2021 at Bridgman City Hall, 9765 Maple Street, and was called to order by Chair Anderson at 5:30 p.m.

MEMBERS PRESENT: Hannah Anderson, Cheri Heward, Catherine Worcester, Wayne Hall, John Murphy, Suzy Barnes

MEMBERS ABSENT: Beth McNeil

STAFF PRESENT: City Manager Ganum, City Clerk Holm

HEARING OF CITIZENS:

- No one was present.

Approval of May 10, 2021 meeting minutes

Motion by Member Murphy, seconded by Member Worcester to approve the May 10, 2021 meeting minutes as presented, **voice vote, motion carried.**

OLD BUSINESS:

Continue review and development of Tax Increment Financing Plan

Ganum went over the standard information that is included in all TIF plans. He asked the board if they would like anything added specifically or leave it at the bare bones to get the plan completed. The board agreed to keep it simple so it can be adopted. Ganum will take 80% of the old plan, input the survey results with descriptions, and have the draft ready for the August meeting to approve in September. The only change needed is in the Capital Plan schedule. Without Casey's being built this year, the increase in the budget needs to shift down a year.

Approval of an invoice from ArtFx in the amount of \$1,496 for window clings, a PVC stencil, and four sandwich signs (50% cost share with the Greater Bridgman Area Chamber and Growth Alliance)

Motion by Member Heward, seconded by Member Barnes to approve the invoice from ArtFx in the amount of \$1,496, with the CGA reimbursing the CIA 50%, **voice vote, motion carried.**

Discuss potential enhancements to the courtyard between Accents and Eric's Café in partnership with the CGA

Before the board discussed the courtyard, they talked about the Farmer's Market and the need for a porta john. The City's attorney and United Federal's attorney have worked out the language to be able to allow a porta john on their property. It will be used by the vendors only and will be locked the rest of the time. The cost for the season will be \$600, with the CIA and CGA each contributing \$150 towards it. The board then discussed the following regarding the courtyard:

- Member Worcester explained the artwork that she is having done that will go alongside her building.
- Have a few board members along with a few artists get together and decide on what to paint the concrete blocks and then have a painting party. They discussed possibly painting the asphalt to look like a walkway in-between the tables.

- Create a small group of CIA and CGA members including Brett Boyd to come together and plan the courtyard area out.
- Possibly install a triangular sail canopy for shade.
- Promote the courtyard by asking businesses to put information on their counters.
- Having a food truck(s) at the entrance of the courtyard.
- Making sure the park staff is watering the plants in the courtyard when they are out watering the planters and make sure that the area is clean when they are taking the trash out.
- Look into tapping into water near the courtyard to have water readily available.
- Work towards coming up with a plan to kick off next spring as it is getting late in the season.

Member Heward left at 6:34 p.m

NEW BUSINESS:

Bridgman Open-Air Market – discuss supporting the market

This was discussed earlier as the CIA is going to pay \$150 towards the \$600 charge to have a porta john accessible to the vendors during the season.

Discuss purchase of amenities and fixtures for the CIA district (e.g. bicycle rack, benches, parking lot signage, etc.)

The board discussed purchasing a bicycle rack and where the placement should be located. They decided the bicycle rack should be placed on the sidewalk near the newspaper dispensers on the west side of the building.

Motion by Member Barnes, seconded by Member Worcester to purchase the green 7-loop wave style bicycle rack not to exceed \$450 as presented, **voice vote, motion carried.**

The board discussed adding more wayfinding signs for people to locate the public parking areas by City Hall. They also discussed the intersection of Lake Street and Red Arrow Highway and the need for white dots/stripes to continue in the left-hand turn lane heading west on Lake Street to help corral drivers left instead of going straight as this is a safety issue. Ganum stated when the Berrien County Road Department is here this summer to do the annual striping of Red Arrow Highway and Lake Street, he can have them add that into the project.

STAFF UPDATES:

Speed radar signs

Ganum updated the board on the status of the speed radar signs. Some of the components came in but Chief is working on getting the rest from the company. One of the signs is going to be mounted on a trailer that the city got from Lincoln Township at no cost. He will let the board know when the rest comes in.

Flower replacement – Zinnias in ornamental tree beds

Chair Anderson said that Arcadia came in and put in some new zinnias that look healthier and pulled out the grasses by the trees.

- Member Murphy inquired about having a beach cam or Bridgman cam that could be placed on the city's website. Ganum said he will ask the Parks and Recreational Director if she has anything planned.

- Member Barnes inquired about the status of the boat ramp. Ganum stated that the city is still waiting to obtain a permit from the State and explained the difficulty in maintaining it.
- Chair Anderson asked if information on beach safety could be placed on the city's police department Facebook page or the Weko Beach and Campground Facebook page.

ADJOURNMENT:

Chair Anderson adjourned the meeting at 6:57 p.m.

Minutes respectfully submitted by Allyson Holm, City Clerk