

**CITY OF BRIDGMAN CORRIDOR IMPROVEMENT AUTHORITY**  
**SPECIAL MEETING**  
**September 18, 2023**  
**5:30 PM**

**1. Call to Order**

A special meeting of the Bridgman City Corridor Improvement Authority was held on September 18, 2023, at City Hall, 9765 Maple Street, Bridgman, Michigan and called to order by Chair Anderson at 5:30 p.m.

**2. Roll Call**

**Present:** Hannah Anderson, Matthew Bizoe, Beth McNeil, John Murphy, Julie Strating, Catherine Worcester

**Absent:** None

**Staff present:** City Manager Juan Ganum, City Clerk Sheila Reitz, Mayor Jan Trapani

**3. Approve/Amend Agenda for September 18, 2023**

**Motion** by Member Strating and seconded by Member McNeil to approve the September 18, 2023, agenda as presented. **Voice vote, motion carried unanimously.**

**4. Hearing of the Citizens-** No one wished to be heard.

**5. Approval of the August 15, 2023, and September 11, 2023, Meeting Minutes**

**Motion** by Member Worcester and seconded by Member Murphy to approve the August 15, 2023, and the September 11, 2023, meeting minutes as presented. **Voice vote, motion carried unanimously.**

**6. Monthly Financial Report**

Members reviewed the monthly financial report. Questions regarding the actual costs for the lights purchased from Amazon and the paint and supplies from Home Depot were topics of conversation. Members would like to have the city treasurer clarify these items at a future meeting.

**7. Discussion Item:**

**A. Budget Review**

Discussion was held. Members reviewed the budget and made the following changes:

Courtyard	\$2,000
Landscaping	\$20,000
Public Art	\$2,000
Furniture & Fixtures	\$0
Signage	\$10,000
Savings	\$3,000
Open Air Market	\$1,000

**Motion** by Member Strating and seconded by Member Worcester to approve the budget amendments as listed. **Voice vote, motion carried unanimously.**

**B. Balance of fiduciary funds for the MML Conference and Allocation of the balance of funds designated in the budget (\$1,161.00) for the same.**

**Motion** by Member Bizoe and seconded by Member Murphy to approve the allocation of the remaining \$5,200 from grant funding and the \$1,161 remaining in the budget for the courtyard project to be used for expenses associated with the community presentation pertaining to the MML Community Excellence Award. **Voice vote, motion carried unanimously.**

**C. RLF Update**

City Manager Ganum informed Board Members that Marylil, LLC would like to delay the closing on the approved loan.

**D. Courtyard/MML Community Excellence Award**

Member Strating gave an update on the progress of the presentation to be given at the MML Conference in October for the MML Community Excellence Award.

**E. Christmas Planters**

Board members asked City Manager Ganum to reach out to Villwock's Garden Center to get a quote regarding the 12 planters in the city to be used for holiday decorations. Discussion was held.

Fall decorations were also discussed. Member Anderson and Member Worcester volunteered to purchase some fall decorations for the downtown area.

**Motion** by Bizoe and seconded by Strating to approve the purchase of fall decorations for the downtown area of the City of Bridgman with the costs not to exceed \$400. **Voice vote, motion carried unanimously.**

**8. Staff Updates**

City Manager Ganum informed Board Members that the current location of the city Christmas tree has become a safety hazard for the Bridgman Public Schools bus drivers. Bus drivers no longer have a clear view of the railroad tracks due to the size and location of the tree. Discussion was held.

City Manager Ganum stated that the Toth Park renovation was underway. Playground equipment has arrived and is being installed. Tentatively there will be a ribbon cutting near the end of October 2023.

City Manager Ganum reported that the Lake Street construction project was complete, with the exception of a few no parking signs to be installed on the south side of the street.

**9. Adjournment**

**Motion** by Member Worcester and seconded by Member Strating to adjourn the meeting at 6:32 pm.

Respectfully submitted,

---

Sheila Reitz, City Clerk  
City of Bridgman