



9765 Maple Street / Bridgman, MI 49106 / Tel: 269•465•5144 / Fax: 269•465•3701

**FOIA Request for Public Records**  
**Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.**

**Request for:** COPY\_\_\_\_RECORD INSPECTION\_\_\_\_SUBSCRIPTION to record on regular basis\_\_\_\_\_

**Delivery Method:** PICK-UP in person\_\_\_\_MAIL to address below\_\_\_\_EMAIL\_\_\_\_\_

**NAME:** \_\_\_\_\_

**FIRM-ORGANIZATION:** \_\_\_\_\_

**STREET:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**DESCRIBE THE PUBLIC RECORD(S) AS SPECIFICALLY AS POSSIBLE:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUESTOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**CONSENT TO NON-STATUTORY EXTENSION OF CITY'S RESPONSE TIME**

I have requested a copy of records or a subscription to records of the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976. MCL 15.231, et seq I Understand that the City must respond to this request within five (5) business days after receiving it, and that response may include taking a 10 business day extension. However, I hereby agree to extend the City's response time for this request until \_\_\_\_\_.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_